

X-lites Workshop

For those who have been provided travel funds for this event, please note that you can book (and pay) for your travel to Ann Arbor, Michigan or Gaylene Opal-Deitering (gaylene@umich.edu) can book your travel in advance.

If you choose to book your own travel – below are the UM guidelines that must be followed:

University of Michigan Travel Guidelines:

1. Due to the Fly America Act, US carriers must be used for all airfare. Lower cost is not an acceptable reason to use a non-U.S. carrier. *When code-sharing occurs between domestic and international carriers, such as Delta and KLM, the ticket must have the U.S. carrier code and flight number.*
2. Itemized receipts are required for ALL expenses.
3. Ground Transportation, Shuttle, Bus, Taxi: A receipt is required
4. A memo to justify driving is required when normal practice would be to fly to destination. Provide map showing mileage.
5. Taxi/shuttle is allowed for actual and reasonable expenses including trip from residence to airport.
6. Reimbursement for non UM employees are actual costs provided by traveler; receipts are required. Travel and hosting meal reimbursable maximum amounts are Breakfast-\$30; Lunch-\$30; and Dinner-\$70. No alcohol can be reimbursed.

Additional Travel Information and Forms

Workshop Registration – Needs to be completed!

<https://docs.google.com/forms/d/1FjJV39vKrEqUyVOgDsAV6QtpAH8XNxivZ5zspPuGXU/viewform>

Travel Preferences Form – Needs to be completed!

<https://docs.google.com/forms/d/e/1FAIpQLSeYiaDgMAasyvyFcNopYWzdxkev9Fgj-EaMwcB8AGOf1BpQlXg/viewform>

Agenda from 4pm, May 14th to 3pm, May 16th:

Our informal networking activity will start at 4pm May 14. The main workshop activities are May 15 and morning of May 16. We will have a tour of ZEUS in the afternoon of May 16, with all activities finished by 3:00pm of May 16.

The main objective of this workshop is to plan for the NSF AccelNet implementation grant due in October this year. By participating in this workshop, you will have the opportunity to shape the future of X-Lites and the implementation proposal. You can expect breakout conversations around working groups, collaborative writing sessions in response to NSF solicitations, brainstorming sessions on implementation strategies, and science talks by leading experts in the field.

Event Location: *Michigan League*

<https://uunions.umich.edu/league/>

911 N. University Avenue

Ann Arbor, MI 48109-1265

Airport Directions: <https://campusinfo.umich.edu/article/and-airport>

Hotel Booking: *Graduate - Ann Arbor*

615 East Huron Street

Ann Arbor, Michigan 48104

Phone: 734-769-2200

Phone: 800-666-8693

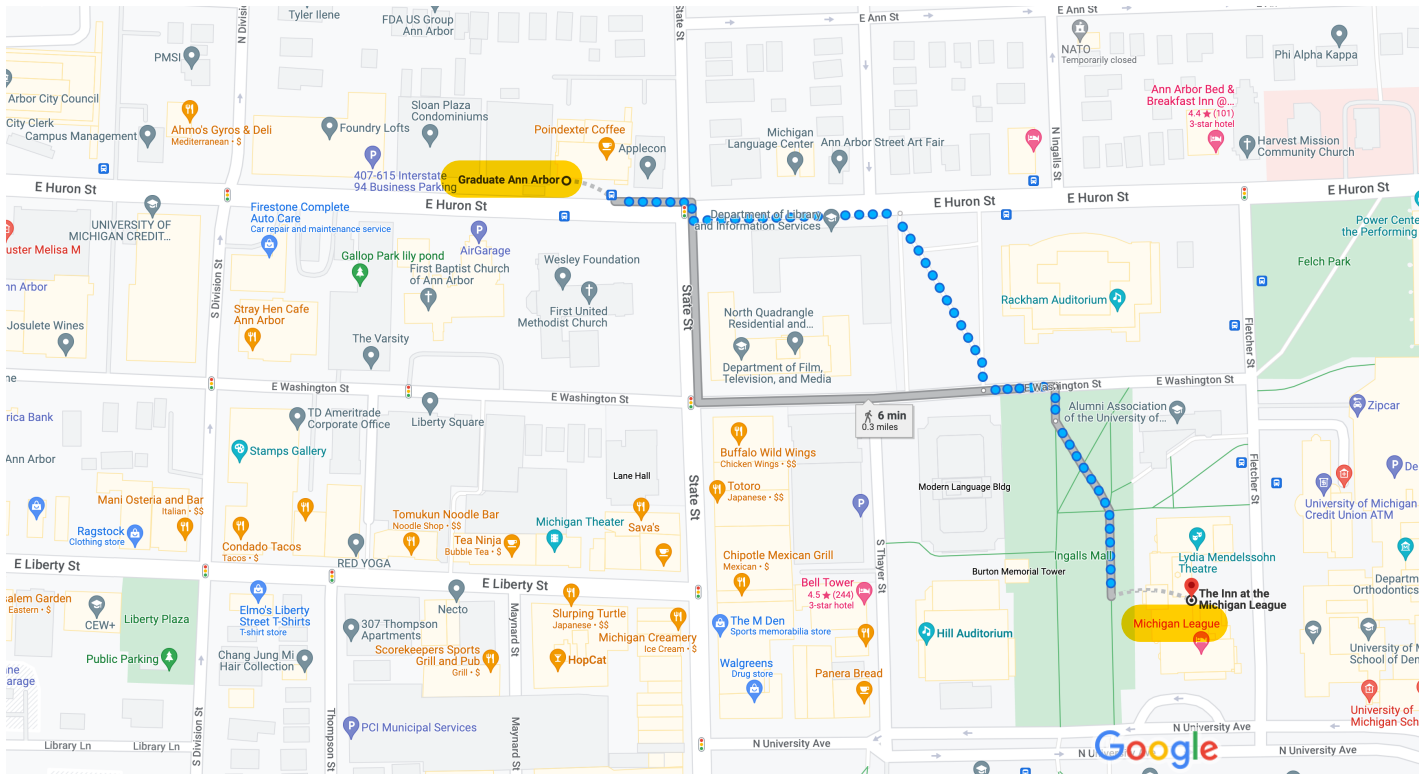
Booking Code: Xlite Workshop

Cost \$199 per night

[Link to Book Here](#) (link is connected to conference code)


Graduate Ann Arbor, 615 E Huron St, Ann Arbor to Michigan League, 911 N University Ave, Ann Arbor

Walk 0.3 mile, 6 min



Map data ©2023 Google 100 ft

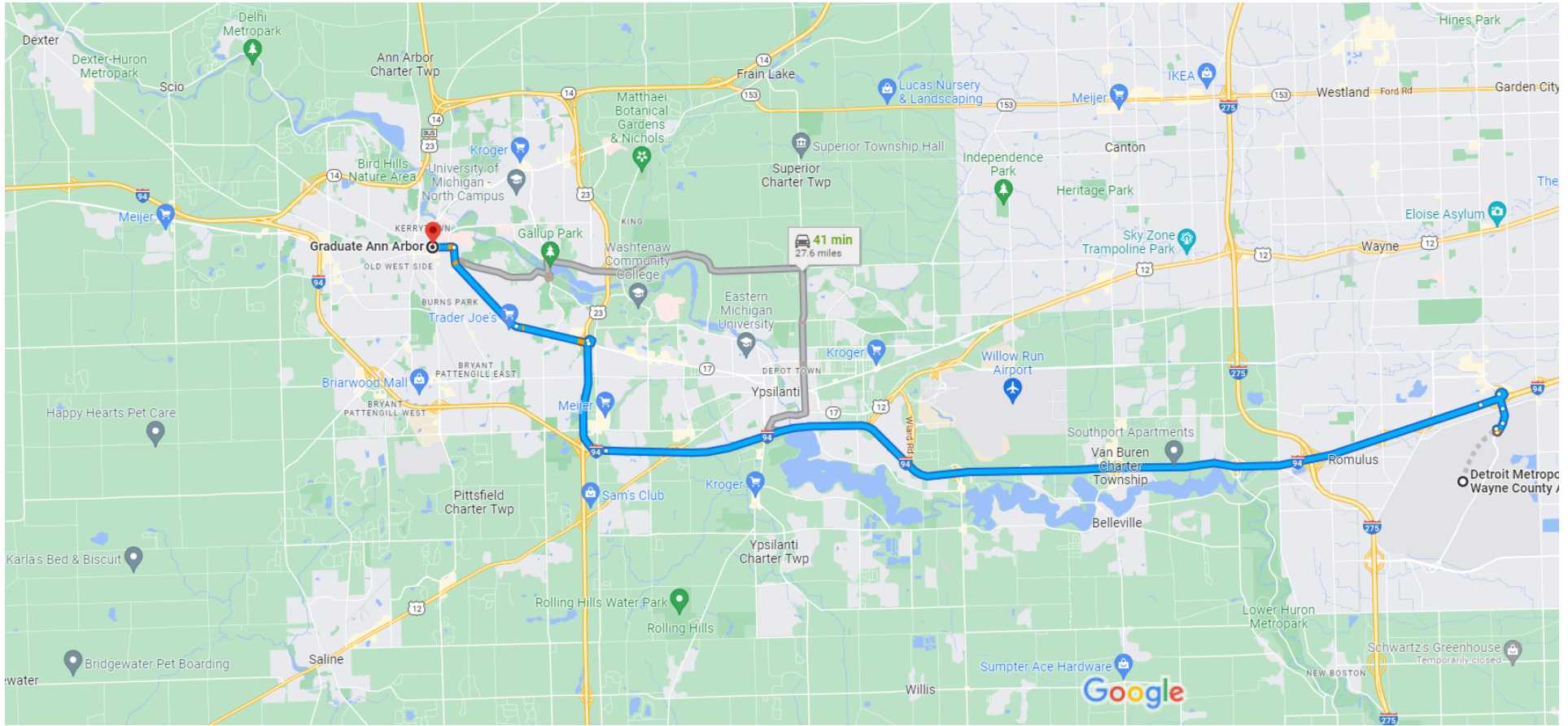
 via E Huron St 6 min
0.3 mile

 via E Washington St 6 min
0.3 mile


All routes are mostly flat



Detroit Metropolitan Wayne County Airport to Graduate Ann Arbor, 615 E Huron St, Ann Arbor, MI 48104 Drive 25.4 miles, 30 min



Map data ©2023 Google 2 mi

 **via I-94 W** **30 min**
Fastest route now due to traffic conditions 25.4 miles

 **via I-94 W and Geddes Rd** **41 min**
27.6 miles

Ground Transportation:

Golden Limousine - 734-668-8282

MetroCars - 800-456-1701

Green Cabs of Ann Arbor - 734-662-4444